

POSITION DESCRIPTION

Position Title: Community Navigator – Adult Services

Reports to: Team Leader – Adult Services

Hours of Work: 32 hours per week

Role Type: Permanent

Direct Reports: Nil

Our Organisation

Our purpose

A community free from sexual harm: He hapori waatea taitookai.

Our values

At Stop we understand the importance of working together to achieve our vision to have a community free from sexual harm. We are embracing te ao Māori values as a vehicle to drive our work and would welcome experience in expressions of manaakitanga, rangatiratanga, kotahitanga and whanaungatanga.

Te Tiriti o Waitangi

Stop acknowledges Te Tiriti o Waitangi as being the founding document of Aotearoa New Zealand, which sets out the relationship, obligations, and aspirations, between the Crown, hapū, iwi, and Māori citizens.

Stop is committed to ensuring that our organisation and our practice is informed by - and expressed through - the principles of Te Tiriti. Stop strives to fulfil the principles of partnership, participation, and protection, in all areas of our mahi.

Position Summary

Based in our Christchurch office and reporting to the Team Leader – Adult Services, this role will be responsible for providing psychosocial support to clients of the Stop Adult Service. They will help address issues affecting the client outside of the clinical programme to enable their ability to engage in treatment and build a good life out in their wider community.

Expectations and Deliverables

The Community Navigator will work with clients to provide personal, social, and household support to help develop and strengthen protective factors, to assist them in leading a good life. The role will be present in the client's daily environment and may include working with the client in their own home, with their family/ whanau, or wider supports, social services, workplace, education provider or community. This will require flexibility within work hours to support clients.

It encompasses the following key result areas and principal accountability areas.

Key Result Areas

Psychosocial Support of Clients

- Clients are successfully supported to integrate into employment, housing, community activities etc.
- Psychoeducation and safety planning with the client, family / whanau, and support network, with the purpose to enhance functioning and support safety.

Liaison and Advocacy with Key Relationships

- Network and build strong relationships with external agencies and key contacts to aid the client in the context of integration into work, housing, and community etc.
- Connections with other services are maintained through effective communication and provision of services.

Principle Accountabilities

Provide Psychosocial Support to Clients

- Help clients navigate and access support services / agencies and advocate on their behalf where needed e.g., WINZ, GPs etc.
- Help clients identify and link to recreation and leisure activities.
- To assist the clients in strengthening their existing networks and seeking opportunities to create wider support structures. Attend to concerns regarding accommodation; either accessing or maintaining accommodation.
- In collaboration with the client's clinician, ensure safety plans are in place where appropriate.
- Linking clients in with relevant organisations and services i.e. budget advise, mental health supports etc.
- Supporting clients to gain employment. Identifying potential barriers within the workplace and offering psychoeducation to employers to gain an understanding of the clients' situation/needs. To assist clients with their CV's and applying for jobs.
- Working with the client to enhance their independence, self-efficacy and manage their self-care.
- Alongside the client's clinician, providing psychoeducation to clients and their support network about the dynamics of HSB, identifying and responding to risk, expectations of intervention and the role of a support person.

Provide Liaison and Advocacy between Stop and Outside Agencies for Clients

- To seek opportunities for networking and relationship building with potential employers (voluntary / paid).
- Develop active working relationships with key personnel in invested agencies e.g., Police, Corrections, Oranga Tamariki, Kaupapa Māori agencies.
- Liaise and work in partnership with residential providers with regards to clients who reside in residential setting.

Cultural

- Ensure services are undertaken in accordance with the Principles of Te Tiriti o Waitangi.
- Demonstrate safe and respectful practice, which reflects the cultural diversity of the client group and service area, considering the needs of Mana Whenua.
- Seeks feedback from colleagues and clients to ensure a culturally safe standard of practice.

Professional Standards of Practice

- Professional competencies are maintained through regular peer review, attendance at approved training opportunities, conferences, courses, and in-service seminars.
- Keeps up to date with current literature relevant to the role.

Health and Safety

- Actively supports all Health, Safety and Wellbeing initiatives.
- Always ensures own and others safety and wellbeing.
- Complies with policies, procedures, and safe systems of work.
- Reports all incidents / accidents in a timely manner.

Other

- Be a positive and supportive member of the team, demonstrating and promoting Stop values and culture.

Position Requirements

	Essential	Preferred
Community Experience	<ul style="list-style-type: none"> • Previous experience as a Community Navigator, Community Support Worker or similar. • Experience managing challenging behaviours. • Understanding of Social Services Sector and delivery of Psychosocial or Clinical Services 	<ul style="list-style-type: none"> • Harmful Sexual Behaviour (HSB) or Sexual Harm practice or education experience. • Experience working with issues related to trauma and attachment. • Established community relationships and networks.
Other Skills and Experience	<ul style="list-style-type: none"> • Experience and demonstrated competence in working with adults and their whanau in a community support practice. • Excellent at reading situations and has an intuitive feel for understanding people's views and intentions. • Ability to make difficult decisions under pressure. • Excellent communication and interpersonal skills. • Experience in working with residential providers. • Demonstrates effective and sensitive approaches to working with people of different and diverse cultural backgrounds. 	<ul style="list-style-type: none"> • Experience in the community, working with adults in the sexual harm area. • Experience in working with adults with developmental delay, learning disabilities and intellectual disabilities is advantageous. • Have working knowledge of Te Tiriti o Waitangi and the implementation of its principles. • Sound knowledge of relevant legislation.

	<ul style="list-style-type: none"> • Strong problem-solving skills with the ability to think outside the box. • Proven effectiveness in liaising and networking with community groups, agencies, and statutory organisations.
Education / Professional	<ul style="list-style-type: none"> • Minimum of Level 4 Health & Wellbeing Certificate. • Full Driver's License. • First Aid Certificate.

Personal Attributes

- Personable and friendly, relates well to people and builds an effective level of rapport with clients within a short period of time.
- Self-motivated in setting goals and is motivated to achieve.
- Ability to be resilient under stress and have strategies for dealing effectively with stress.
- Strong emotional intelligence skills.
- Assertive and able to stand firm on issues where appropriate.
- Adapts easily to change in the work context.
- Ability to work closely with others in a cooperative manner to achieve professional and organisation goals.
- Is aware how their own actions reflect on the employing organisation, and interacts with others (e.g., team members, clients, community) accordingly.
- Is positive about demonstrating respect for other staff, clients, and community group members.
- Demonstrates ability to manage confidentiality both within the team and with external professionals.